

## **Blackley & North Manchester A.C.**

( H.Q. Boggart Hole Clough )

Affiliated to :- U.K.A. E.A.A. N of E. A.A. G M/r A. A.

### **Junior Club Membership Form**

I am an Amateur according to U.K.A. rules and hereby apply for membership of the above named club and in doing so agree to abide by its rules.

Name (in full) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Tel. No \_\_\_\_\_ Date of birth \_\_\_\_\_

E-mail address \_\_\_\_\_

School \_\_\_\_\_

Are you a member, or have you been a member of any other Athletics Club ? ( Yes / No )

If yes, please give title of club \_\_\_\_\_

### **Medical Information:-**

Have you any medical conditions which we need to be made aware of e.g. asthma,epilepsy,diabetes etc?

**If so please state:**

\_\_\_\_\_

\_\_\_\_\_

As far as I am aware, I am fit to take part in strenuous athletics training and competition.

**Signature of applicant.** \_\_\_\_\_

**Signature of Parent / Guardian.** \_\_\_\_\_

( Applicants under 18 yrs old )

### **Emergency Contact Details** (To be completed by Parent / guardian)

Please insert the information below to indicate the person(s) who should be contacted in case of incident / accident

**Contact Name** ( eg. Parent / Guardian )

\_\_\_\_\_

**Emergency contact number:**

\_\_\_\_\_

By returning this form, I agree to my son/daughter/child in my care taking part in the activities of the club. I understand that I will be kept informed of these activities – for example timing and transport details. I understand that in the event of injury or illness all reasonable steps will be taken to contact me, and to deal with that injury / illness appropriately.

I have read and agree to the: (please tick)

- Privacy Notice
- UKA Parent/Carers Code of Conduct
- UKA Children and Young People Code of Conduct
- UKA Child and Adult Safeguarding Policies and Procedures
- Anti-Bullying Statement
- Inclusion, Grievance and Disciplinary, and Online safety and social media policies
- Consent Form for Photography & Recorded Imaging
- Consent Form for Data Disclosure
- Consent Form for Data Disclosure – Special Events

**Name of parent / guardian:**

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**Signature of parent / guardian:**

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**Date:**

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**Date of joining** \_\_\_\_\_

**Competition Fee £7-50**

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Secretary: Mrs. E Crosdale, Tel. No. 0161 643 9824

**Notes for Information**

1. The competition fee should accompany the application
2. There is a **weekly** subscription of **£3-00**. (Due whether in attendance at training or not)
3. Club training nights are Monday and Thursday of each week, between 7pm and 9pm.
4. Activities are continuous throughout the year; Track and Field in the summer, Road Running & Cross Country plus Sports Hall Athletics in the Winter.
5. Involvement in competition incurs payment of entry fees plus a proportion of any travel cost.
6. Club running vest is required for competition and is available, please ask
7. Personal accident insurance is not available through the club. Any such cover is the responsibility of the individual member / parent or guardian and all activities are undertaken at members own risk.
8. Membership is open to all members of the community

# CODE OF CONDUCT: CHILDREN AND YOUNG PEOPLE

(under 18 years)

As a child or young person under 18 years, I have the right to:

- be safe and protected
- be listened to
- be respected and treated fairly
- be believed
- ask for help
- be coached by someone who has the right qualifications.

As a young athlete, I will respect the code of conduct and I will:

- be friendly and supportive to other athletes
- keep myself safe
- tell my coach if I am ill or injured
- report inappropriate behaviour or risky situations to an adult
- compete fairly and respect other athletes and officials
- respect the rules of my club
- behave and listen to all instructions from my coach and officials
- take care of equipment owned or provided by the club or training facility
- not use bad language or take part in inappropriate or illegal behaviour
- not bully anyone or pressure them to do things they do not want to, including online
- in no way undermine, put down or belittle other athletes, coaches or practitioners
- keep to agreed timings for all club activities
- tell my parents/carers where I am or if I'm going to be late
- not use my mobile phone during training, competitions or in changing rooms
- not carry or consume alcohol or illegal substances while training or competing in athletics
- use safe transport or travel arrangements.
- I recognise that I am bound by the UKA Anti-Doping Regulations, and submit to the authority of UK Anti-Doping in the application and enforcement of the Anti-Doping Rules. UK Anti-Doping Rules apply to all member participating in athletics for a minimum of 12 months from the commencement of membership whether or not the member is a citizen of, or resident in, the UK. Any athlete wishing to retire from the sport of athletics must put this in writing to the club and their Home Country Athletics Federation (Athletics Northern Ireland / England Athletics / Scottish Athletics / Welsh Athletics) and cancel any applicable membership. Official retirement will remove the athlete from being under the auspices of UKA's Anti-Doping Rules.

## BREACH OF THE CODE OF CONDUCT

I understand that if I do not follow the code, action can be taken by my club and I may:

- be asked to apologise for my behaviour
- receive a verbal warning from my coach
- receive a verbal or written warning from the club committee
- be suspended from attending club training sessions
- be suspended or required to leave the club.

Additionally, my club will always tell my parents/carers if I breach the code of conduct.

**ATHLETE:**

Name ..... Signature ..... Date .....

**PARENT/CARER:**

Name ..... Signature ..... Date .....

# CODE OF CONDUCT: PARENTS/CARERS

As a responsible parent/carer of an athlete aged under 18, I will:

- abide by the UKA and the HCAF Child Safeguarding Policy and Child Safeguarding Procedures
- abide by the UKA and the HCAF Adult Safeguarding Policy and Adult Safeguarding Procedures
- demonstrate respectful behaviour at all times
- set a good example and encourage my child to learn the rules of the sport and compete within them at all times
- help my child to recognise good performance and not just results
- make athletics fun
- never force my child to take part in sport if they do not want to
- never punish or belittle my child for losing or making mistakes
- use correct and appropriate language at all times
- check the qualifications and licences of people who are coaching or managing my child, or offering a service connected to athletics such as physiotherapy, massage or nutritional advice
- know exactly where my child will be and who they will be with at all times
- assume responsibility for safe transportation of my child to and from training and competition
- return any necessary written consent forms to the club/team manager or appropriate person, including next of kin details, health and medical requirements before my child goes to any away events or trips
- provide any necessary medical information and medication that my child needs for training or trips away
- report any concerns about my child's (or any other child's) welfare to the Club Welfare Officer or National Welfare Officer. (This does not affect your right to contact your local Social Services or the Police if you feel it is necessary)
- in no way undermine, put down or belittle athletes, coaches or practitioners.

## GOOD SPECTATOR BEHAVIOUR

I understand that inappropriate pressure on children and poor behaviour of adult spectators can sometimes make children drop out of sport. I accept that this code promotes good spectator behaviour, and understand that if I verbally abuse children, coaches or officials, action will be taken.

## BREACH OF THE CODE OF CONDUCT

I understand that if I do not follow the code, action can be taken by my club and I may:

- be asked to apologise for my behaviour
- receive a verbal or written warning from the club committee/HCAF
- be suspended from attending club training sessions and events
- be suspended from the club
- be required to leave the club.

Print name .....

Signature ..... Date .....

# Blackley & North Manchester A.C.

# ANTI-BULLYING STATEMENT

## Statement of intent

**Blackley & North Manchester A.C.** is committed to providing a caring, friendly, and safe environment for all of our members so they can participate in an inclusive sport where everyone belongs and can flourish.

Bullying can be defined as repeated behaviour which is intended to hurt someone either emotionally or physically and is often aimed at certain people because of their race, religion, gender or sexual orientation, or any other aspect such as appearance or disability.

This statement relates to both online and face-to-face bullying. Bullying of any kind is unacceptable. Bullying takes many forms but ultimately it is the perception of the victim that determines whether or not they are being bullied rather than the intention of the bully. We expect that all volunteers and staff will work together to prevent and reduce bullying.

If bullying does occur, everyone should be able to speak up and know that incidents will be dealt with promptly and effectively. This means that anyone who knows that bullying is happening is expected to tell the club welfare officer, committee member, competition provider or England Athletics.

## What is bullying?

Physical bullying, hitting, slapping, or pushing someone.

- Verbal; name-calling, gossiping, or threatening someone.
- Non-verbal abuse; hand signs or text messages
- Emotional abuse; threatening, intimidating, or humiliating someone.
- Undermining, constant criticism or spreading rumours.
- Controlling or manipulating someone
- Making silent, hoax or abuse calls
- The following types of bullying are also hate crimes:
  - Racial, sexual, transphobic, or homophobic bullying
  - Bullying someone because they have a disability.

## What is cyber bullying?

A peer who intimidates using a social networking website

- A coach who sends negative feedback about a participant via personal text message
- A club member who posts negative comments about a fellow member on a club forum. Cyber Bullying may also include threats, sexual remarks and hate speech.

E-Bullies may publish personal contact information of their victims at websites. They may attempt to act as the victim for the purpose of publishing material in their name that would defame or ridicule them.

Cyber Bullying is particularly serious due to the nature in which the abuse occurs. It can be very personal and take place in a closed private format where the victim may feel isolated, and the content will not be viewed by parents, friends or siblings. Alternatively, it could take place in a public format. It may lead to the victim rereading any material in private perhaps leading to feelings of paranoia, depression, or loneliness.

## Related policies and procedures

- Club Constitution
- Child Safeguarding Policy
- Adult Safeguarding Policy
- Codes of Conduct
- Club Grievance and Disciplinary Policy
- Club Inclusion Policy

## Useful contact

- Club Welfare Officer: Sandra Clarke +447845 099 640
- UKA 07920 532552/ [safeguarding@uka.org.uk](mailto:safeguarding@uka.org.uk)
- EA [welfare@englandathletics.org](mailto:welfare@englandathletics.org)
- NSPCC Helpline 0808 800 5000
- Childline 0800 1111 / [www.childline.org.uk](http://www.childline.org.uk)
- Kidscape [www.kidscape.org.uk](http://www.kidscape.org.uk)
- Anti-Bullying Alliance [www.antibullyingalliance.org](http://www.antibullyingalliance.org)

# Consent Form for Child's Data Disclosure – Special Event (Blackley & North Manchester A.C.)

**Blackley & North Manchester A.C.** recognises the need to ensure the welfare and safety of all young people in athletics.

In accordance with the **UK ATHLETICS & THE HOME COUNTRY ATHLETICS FEDERATIONS** safeguarding policy and procedures, we will not permit the personal data of children/young people to be disclosed without the consent of the parents/carers and children/young people.

**Blackley & North Manchester A.C.** will follow the guidance of the 'Online safety and social media policy' and the 'Privacy notice', a copy of both is available from England Athletics website [www.englandathletics.org](http://www.englandathletics.org).

**Blackley & North Manchester A.C.** will take all possible steps to ensure any data is used solely for the purposes they are intended.

If you become aware that any data is being used inappropriately you should inform the Club Welfare Officer (**Sandra**) immediately.

This consent form covers the following athletic activity:

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To take place on date(s): \_\_\_\_\_

The information required to perform this activity includes:

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I [INSERT NAME] (parent/carer) \_\_\_\_\_ consent to **Blackley & North Manchester A.C.** disclosing the above information about my child ([INSERT CHILD NAME] \_\_\_\_\_) while being an active member of the club the purposes of publicising and promoting the club or sport, as a coaching aid, or in the service of providing athletics-related activities for my child.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## **Consent Form for Child's Data Disclosure**

### **(Blackley & North Manchester A.C.)**

**Blackley & North Manchester A.C.** recognises the need to ensure the welfare and safety of all young people in athletics.

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**Blackley & North Manchester A.C.** will take all possible steps to ensure any data is used solely for the purposes they are intended.

If you become aware that any data is being used inappropriately you should inform the Club Welfare Officer (**Sandra**) immediately.

Please tick appropriate boxes to give consent:

- My child's full name may be mentioned on the public **Blackley & North Manchester A.C.** website and social media site(s) (Facebook)
- My child's age or age group category may be mentioned on the public **Blackley & North Manchester A.C.** website and social media site(s) (Facebook)
- Any other information about my child for any other use is requested by a separate written consent form detailing the purposes of its use, and I will inform the club about such events.

I [INSERT NAME] (parent/carer)\_\_\_\_\_ consent to **Blackley & North Manchester A.C.** disclosing the above information about my child ([INSERT CHILD NAME]\_\_\_\_\_) while being an active member of the club the purposes of publicising and promoting the club or sport, or as a coaching aid

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



## Consent Form for Photography and Recorded Images (Blackley & North Manchester A.C.)

**Blackley & North Manchester A.C.** recognises the need to ensure the welfare and safety of all young people in athletics.

In accordance with the **UK ATHLETICS & THE HOME COUNTRY ATHLETICS FEDERATIONS** safeguarding policy and procedures, we will not permit photographs, video or other images of children/young people to be taken without the consent of the parents/carers and children/young people.

**Blackley & North Manchester A.C.** will follow the guidance of the 'Online safety and social media policy', a copy of which is available from England Athletics website [www.englandathletics.org](http://www.englandathletics.org).

**Blackley & North Manchester A.C.** will take all possible steps to ensure these images are used solely for the purposes they are intended. Where images of children/young people are used, no accompanying identifying information will be published without explicit consent.

If you become aware that these images are being used inappropriately you should inform the Club Welfare Officer (**Sandra**) immediately.

Please tick appropriate boxes to give consent:

- Photos/videos may be taken during training sessions and may be posted on the public **Blackley & North Manchester A.C.** website and social media site(s) (Facebook)
- Photos/videos may be taken during competitions and may be posted on the public **Blackley & North Manchester A.C.** website and social media site(s) (Facebook)
- Photos/videos may be taken during other events (such as promotional events and club social events) and may be posted on the public **Blackley & North Manchester A.C.** website and social media site(s) (Facebook)

I [INSERT NAME] (parent/carer)\_\_\_\_\_ consent to **Blackley & North Manchester A.C.** / or [photographer name]:\_\_\_\_\_ appointed by **Blackley & North Manchester A.C.** photographing or videoing my child's ([INSERT CHILD NAME]\_\_\_\_\_) involvement in athletics while being an active member of the club the purposes of publicising and promoting the club or sport, or as a coaching aid

Signed: \_\_\_\_\_

Date: \_\_\_\_\_